



Rental Application Submission Guidelines

Thank you for your interest in our lease listing.

In order to submit a complete and acceptable leasing package for consideration, please include the following:

- **A RentSpree Application**
- **The submission of required leasing documentation listed below.**
- **A request for additional documentation may be required after review of the leasing package.**

What do you do next?

The RentSpree Application fee is \$39.99 per applicant. This fee covers the following:

1. Application to Lease [RentSpree Application](#)
2. RentSpree Credit Report
3. RentSpree Background Check and Eviction Report.

Once you have completed the RentSpree Application step, we will receive notification of the RentSpree Application that you completed.

The **required** application documents that are to be included in your lease package are as follows:

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|--|--------------------------------|
| ☐ Application to Lease | Provided by RentSpree |
| ☐ Credit Reports | Provided by RentSpree |
| ☐ Background Check | Provided by RentSpree |
| ☐ Eviction Report | Provided by RentSpree |
| ☐ Verification of Employment | For prospects relocating |
| ☐ A summary of why you are relocating | |
| ☐ Photocopy of your CDL or ID Card | |
| ☐ Two weeks of pay stubs | |
| ☐ Two months of bank statements | For W-2 and/or 1099 Candidates |
| ☐ Two personal or professional references | |
| ☐ Desired date of occupancy | |

Please submit the required application documents to **businessservices@dwellingre.com** in a **single** PDF per applicant. **Failure to submit the documents in one single PDF will result in the return of the documents and will cause a delay or denial in processing the application.**

If you have any questions or need assistance with submitting your application, please email businessservices@dwellingre.com